

RAS Copy

6 April 1966

MEMORANDUM FOR THE RECORD

SUBJECT: Secure Storage of ^{25X1A2g} [REDACTED] Microfilm

1. On 6 April 1966, Mr. ^{25X1A9a} [REDACTED] and I discussed the attached requirement from Mr. ^{25X1A9a} [REDACTED] Chief, DDP Systems Group with him and ^{25X1A9a} [REDACTED]

In accordance with this discussion, it was agreed as follows:

- a. The Combination to the Safes which house ^{25X1A2g} [REDACTED] Microfilm at the Records Center can be retained by Chief of the Records Center, Mr. ^{25X1A9a} [REDACTED]
- b. All personnel officially assigned to work at the Records Center ^{25X1A6a} [REDACTED] (except custodian workers) may have access to the combination and to the material in the safes, when necessary, otherwise the safes will remain locked at all times.
- c. Access to the material contained in these safes by Headquarters personnel is limited to the following:

^{25X1A9a} [REDACTED]

2. I advised the ^{25X1A6a} [REDACTED] ^{25X1A9a} [REDACTED] about these requirements and told him that Mr. ^{25X1A9a} [REDACTED] did not intend, at this time, to extend these requirements to any other materials in the Records Center. ^{25X1A9a} [REDACTED] said that he would have the combination set on these safes immediately.

^{25X1A9a} [REDACTED]

Chief, Records Administration Staff, DDS

CC: ^{25X1A9a} [REDACTED]

~~SECRET~~

*copy of this letter
retained to CTR w/ 1966 file*